

NEW VENDOR FORM

Company Name: _____

Doing Business As (DBA) Name: _____

Type of Business Entity: _____

Federal Tax Identification Number (EIN/SSN): _____

Business Address:

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

Remittance Address (if different):

Street Address: _____

City: _____ State: _____ Zip Code: _____

Contact Information:

Primary Contact Name: _____

Title/Position: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

Payment Terms:

Preferred Payment Method: _____

Payment Frequency: _____

Bank Name: _____

Bank Account Number: _____

Routing Number: _____

Tax and Legal Compliance:

Vendor certifies that it complies with all applicable federal, state, and local tax laws and regulations, and that all information provided herein is true and accurate. Vendor agrees to provide any documentation required by law or requested by the Company to verify such compliance.

W-9 Form Certification:

Vendor certifies under penalties of perjury that the Taxpayer Identification Number (TIN) provided is correct, that Vendor is not subject to backup withholding unless indicated, and that Vendor is a U.S. person (including a U.S. resident alien). Vendor agrees to submit a completed Form W-9 upon request.

Certifications and Representations:

Vendor represents and warrants that: (a) Vendor has the full legal right and authority to enter into this agreement; (b) Vendor is not currently debarred, suspended, or otherwise excluded from doing business with the federal government; (c) Vendor will comply with all applicable laws, regulations, and contractual obligations; and (d) all information provided on this form is accurate and complete.

Confidentiality and Data Protection:

Vendor acknowledges that the Company may disclose confidential or proprietary information in connection with this relationship, and agrees to maintain such information in strict confidence. Vendor agrees to comply with all applicable data protection laws and regulations in the handling of personal or sensitive information.

Indemnification:

Vendor agrees to indemnify, defend, and hold harmless the Company, its officers, directors, employees, and agents from and against any and all claims, damages, liabilities, costs, and expenses arising out of or related to Vendor's breach of this agreement, negligence, willful misconduct, or violation of law.

Governing Law and Venue:

This Agreement shall be governed by and construed in accordance with the laws of the State of _____, without regard to its conflicts of law principles. Any disputes arising under or in connection with this Agreement shall be subject to the exclusive jurisdiction and venue of the state or federal courts located in _____ County, _____.

Acknowledgment and Signature:

By signing below, Vendor certifies that it has read, understood, and agrees to all terms and conditions stated herein. Vendor acknowledges that this form establishes a legally binding agreement.

Vendor Authorized Signature

Print Name: _____

Title: _____

Signature: _____

Date: _____

Company Representative Signature

Print Name: _____

Title: _____

Signature: _____

Date: _____

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