

BUSINESS CONSULTATION AGREEMENT FORM

Consultation Location: _____ Consultant: _____

Client Information:

Full Legal Name: _____

Company/Organization Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Consultation Details:

Subject Matter: _____

Scope of Consultation: _____

Expected Outcomes/Goals: _____

Consultant Information:

Full Legal Name: _____

Professional License/Certification No.: _____

Address: _____

Phone Number: _____

Email Address: _____

Consultation Fee and Payment Terms:

Consultation Fee: _____ USD

Payment Method and Schedule: _____

Clause 1 – Purpose of Agreement

The Client engages the Consultant to provide professional business consultation services as outlined in this Agreement. The Consultant agrees to provide such services in a competent and professional manner.

Clause 2 – Scope of Services

The Consultant will perform the services described in the 'Consultation Details' section and any additional tasks agreed upon in writing by both parties. Services are limited to the agreed scope unless otherwise amended.

Clause 3 – Compensation

The Client agrees to pay the Consultant the Consultation Fee as specified. Payment shall be made according to the agreed Payment Method and Schedule. Late payments may be subject to additional fees as permitted by law.

Clause 4 – Term and Termination

This Agreement shall commence upon execution and continue until the completion of the services or termination by either party with prior written notice. Termination shall not relieve the Client of the obligation to pay for services rendered up to the termination date.

Clause 5 – Confidentiality

Both parties agree to maintain the confidentiality of any proprietary or sensitive information disclosed during the consultation. Confidential information shall not be disclosed to third parties without prior written consent, except as required by law.

Clause 6 – Intellectual Property

All materials, reports, and deliverables provided by the Consultant remain the intellectual property of the Consultant unless otherwise agreed in writing. The Client shall have a license to use such materials solely for their internal business purposes.

Clause 7 – Independent Contractor

The Consultant is an independent contractor and is not an employee, partner, or agent of the Client. Consultant shall have no authority to bind the Client or incur any obligation on its behalf.

Clause 8 – Liability and Indemnification

The Consultant shall perform services with reasonable skill and care but makes no guarantees regarding results. The Client agrees to indemnify and hold the Consultant harmless from any claims arising from the Client's use of the consultation services.

Clause 9 – Governing Law and Venue

This Agreement shall be governed by and construed in accordance with the laws of the State of _____. The parties consent to the exclusive jurisdiction and venue of the courts located in _____ County, _____ State.

Clause 10 – Dispute Resolution

Any dispute arising under this Agreement shall first be subject to good faith negotiation. If unresolved, the parties agree to mediation before pursuing litigation.

Clause 11 – Entire Agreement

This Agreement constitutes the entire understanding between the parties and supersedes all prior agreements or understandings, whether written or oral.

Clause 12 – Amendments

Any amendments or modifications to this Agreement must be in writing and signed by both parties.

Clause 13 – Severability

If any provision of this Agreement is found invalid or unenforceable, the remaining provisions shall remain in full force and effect.

Clause 14 – Waiver

Failure to enforce any provision of this Agreement shall not constitute a waiver of such provision or any other provision.

Clause 15 – Notices

All notices required or permitted under this Agreement shall be in writing and delivered by hand, certified mail, or recognized overnight courier to the addresses set forth above or such other address as either party may designate.

Clause 16 – Force Majeure

Neither party shall be liable for delays or failure to perform due to causes beyond their reasonable control including, but not limited to, acts of God, government actions, or natural disasters.

Clause 17 – Non-Solicitation

During the term of this Agreement and for a period of one year thereafter, the Client agrees not to solicit or hire any employee or subcontractor of the Consultant without prior written consent.

Clause 18 – Data Protection

Both parties agree to comply with all applicable data protection laws and regulations in relation to personal data processed in connection with this Agreement.

Clause 19 – No Assignment

Neither party may assign or transfer its rights or obligations under this Agreement without the prior written consent of the other party.

Clause 20 – Signatures and Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. Electronic signatures shall be deemed valid and binding.

CLIENT SIGNATURE

CONSULTANT SIGNATURE

Signature: _____

Signature: _____

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